



# Gentleshaw Primary Academy



## Drop-off and Collection Plans

Week Commencing 13<sup>th</sup> July 2020

	Arrival Time	Morning Break on Playground	Lunchtime Food Collection From Hall	Lunchtime Break on Playground	Collection Time
Key Worker Bubble	8.30am	10.00 – 10.15am	12 noon	12.20 - 12.40pm	3.30pm
Year 1 Key Worker Bubble	8.30am	9.45am– 10.00am	11.55am	12.40 - 1.00pm	3.30pm
Year 2	8.45am	10.20 – 10.35am	12.05pm	1.00 – 1.20pm	2.15pm
Year 3	9.00am	10.40am–10.55am	12.10pm	1.20 – 1.40pm	2.30pm
Year 4	9.15am	11.00 – 11.15am	12.15pm	1.40 – 2.00pm	2.45pm
Year 5	9.30am	11.15am – 11.30am	12.20pm	12.00 – 12.20pm	3.00pm

**\*It is vital that all timings are adhered to and children are dropped-off and collected promptly at their allocated time.**

Please limit the number of people picking-up and dropping off to 1 where possible.

### Uniform

For all bubbles (including key workers) usual school footwear is not necessary however we ask that all pupils wear sensible shoes (i.e trainers/ pumps). We are aware that some children may have outgrown their uniform. We do not wish for parents to incur additional cost, however feel that clothing should reflect returning to a school setting and be smart. Additionally, children must wear clean clothing each day that they attend and have had a bath/shower before attending the academy. Long hair must be tied up and no jewellery can be worn.

### Drop-off Area

Children will enter the academy through the main gate at the front of school. There are designated points for pupils to wait at along the pavement before being led on site. Parents must not congregate and once their child has been called through must cross the road avoiding all other children and parents – social distancing must be adhered to.

### Pick-up Area

Upon collecting, parents should line up at the marked points along the pavement adhering to social distancing. Children will be released to their parent from the large gate by Birch Class and both must then cross the road immediately.

### Parking

The village Hall Carpark is available and the layby opposite the church. In order to avoid the need to step into the road and to maintain social distancing parents should not park on Chapel Lane. Early collection for key worker children Key worker sessions are split into am and pm.

Parents must not access the academy site unless there is an emergency. If you need to contact the academy please do so by telephone or email.