



Gentleshaw Primary Academy



Drop-off and Collection Plans

From June 1st 2020

	Arrival Time	Lunchtime	Collection Time
Key Worker Bubble	8.30am	12 noon	3.30pm
EYFS	8.45am		2.45pm
Year 1	9.00am		3.00pm
Year 6	9.15am		3.15pm

*It is vital that all timings are adhered to and children are dropped-off and collected promptly at their allocated time. Please limit the number of people picking-up and dropping off to 1 where possible.

Uniform

As previously stated, for all bubbles (including key workers) usual school footwear is not necessary however we ask that all pupils wear sensible footwear (i.e trainers/pumps). We are aware that some children may have outgrown their uniform. We do not wish for parents to incur additional cost, however feel that clothing should reflect returning to a school setting and be smart. Additionally, children must wear clean clothing each day that they attend and have had a bath/shower.

Drop-off Area

Children will enter the academy by the large gate at the front of school. Once they have crossed the road children should wait at the designated points to be led into the school grounds. Parents must not congregate and once their child has been called through must cross the road avoiding all other children and parents – social distancing must be adhered to.

Pick-up Area

Upon collecting, parents should line up at the marked points along the pavement adhering to social distancing. Children will be released to their parent and both must then cross the road immediately.

Parking

The village Hall Carpark is available and the layby opposite the church. In order to avoid the need to step into the road and to maintain social distancing parents should not park on Chapel Lane.

Early collection for key worker children

Key worker sessions are split into am and pm. If you wish to collect your child before the end of the academy day, please contact the academy office via email or telephone specifying the exact time you will collect your child. For EYFS, Year 1 and Year 6, early collection will not be possible and the child should attend the full day.

Parents must not access the academy site unless there is an emergency. If you need to contact the academy please do so by telephone or email.